

Lunch Room Volunteers

"What you do to the least of my children, you do unto me" - Matthew 25:20

Dear Volunteer,

The school cannot thank you enough for your gift of time and labor. You are one of the main reasons St. Mary's Catholic School thrives.

The success of your child's education can be found in the many successes of their school day. This includes their lunch time. In order for the lunch program at St. Mary's Catholic School to succeed, we need dedicated and faithful volunteers EACH DAY to help in the cafeteria.

Each day, two teachers will be assigned lunch duty. If enough volunteers can commit to help each day then one of the two teachers will be relieved of their lunch duty. Every day, *at least one* teacher/staff member will remain on duty in the cafeteria.

The primary duty of the teacher/staff member is to discipline. **At no time will any volunteer discipline a student.** Any and all discipline will be strictly reserved for the teacher on duty. The volunteer should report any disciplinary incidents to the teacher on duty.

Volunteers are needed to share in the following areas:

- **Serving Food** – From Monday through Thursday, as the students line up to receive their lunch, one or two volunteers are needed to serve the food and drinks. Please note that no hot lunches will be served on Friday so the need on Friday is reduced to serving drinks only.
- **Assisting Children** – Younger students may need help in opening lunch items (drinks, bags, etc.).
- **Cleaning Tables** – Each student will be responsible for clearing and cleaning his/her own area. The teacher on duty will ensure each child has cleaned up their area to a reasonable satisfaction before dismissing them to the recess lines. Volunteers will need to wipe down tables and seats once the tables are cleared by the students.
- **Trash** – When the trash is halfway full someone needs to take it to the dumpsters. The weight of food and drink becomes too heavy if one waits until the trash bin is full.
- **Supervision** – After a majority of the students have finished their lunch, the teacher on duty will dismiss those that are finished and take them outside for recess. Any remaining students will need supervision as they finish their lunch. A student must make a good effort in eating his/her lunch before being dismissed to join his/her class for recess.
- **Sweeping** – The true gift of your volunteer labor begins when the children have left for recess. Between the first and second lunch period requires only a spot sweep. After the second lunch, the tables can be placed back into the wall and a thorough sweep will be needed.

Any questions should be directed to the teachers on lunch duty. Please communicate with the teacher/staff on duty so he/she knows that you are here for the purpose of helping. Otherwise the teacher/staff on duty will assume you are in the cafeteria to eat lunch with your child and not to help.

Sincerely,

St. Mary's Catholic School

"There should be less talk; a preaching point is not a meeting point. What do you do then? Take a broom and clean someone's house. That says enough." - Mother Teresa